

**Jagat Guru Nanak Dev**  
**Punjab State Open University, Patiala**  
*(Established by the State Legislature Act No.19 of 2019)*

**NOTICE INVITING QUOTATIONS FROM CHARTERED ACCOUNTANT**

Jagat Guru Nanak Dev Punjab State Open University, Patiala invites quotations in the prescribed performa available for engagement of Chartered Accountant for registration under Section 12 A (i) (ac) and 12(AB) of Income Tax Act, 1961, filling of Income Tax Returns, Audit Report (2021-22 & 2022-23) and provide assistance in preparation of Balance Sheet of the University.

The last date for submission of quotations is on or before 14-06-2021 up to 3.00 pm in sealed envelope.

For further details visit University Website: <http://www.psou.ac.in>.

**Patiala**  
**28/05/2021**

**REGISTRAR**



**JAGAT GURU NANAK DEV PUNJAB STATE OPEN UNIVERSITY  
PATIALA**

C/28, adjoining Government Mohindra College, Lower Mall, Patiala, Punjab 147001  
Phone No. 0175 505 1238 e-mail: [connect@psou.ac.in](mailto:connect@psou.ac.in)

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Conditions for firms:

1. Firm should be having experience of 8 years.
2. Turnover of firm should be more than Rs 50 Lakhs in last three years
3. Should be having three full time FCA partners

Registrar

**APPLICATION FOR EMPANELMENT OF CHARTERED ACCOUNTANTS**

1	Name of the Firm	
2	Constitution	
3	Address with Pin Code	
4	Contact no, Mobile No. Landline +Email	
5	Date of Establishment	
6	Pan No. of Firm	
7	Registration No. with ICAI	
8	Unique code no. with RBI	
9	Firm's RBI Category	
10	Service Tax Registration No. of Firm (GST)	
11	Names of Partners & Chartered Accountants	
12	Branches of CA Firm ,if any	
13	Experience of concurrent audit in educational institute(s) (Please give the Details with Supporting Documents )	
14	Experience of concurrent audit (Please give the Details with Supporting Documents )	
15	Additional Qualification CISA/DISA, Concurrent audit Course from ICAI )	
16	Experience in specialized areas like treasury / forex /CPCs & Big Corporate Branches	
17	Whether Statutory auditor of Educational institutes(s)	
18	Any Other Information	
19	<u>Conditions to be satisfied :</u> i. Whether the firm has experience of 8 years. ii. Whether the firm has turnover more than Rs 50 Lakhs in last three years. iii. Whether the firm has three full time FCA partners.	Yes/No (Attach Proof). Yes/No (Attach Proof). Yes/No (Attach Proof).

**RATE QUOTED :-**

We confirm that the information furnished above is true and correct and we have not been de-planed/Black listed by any organization in the past and we fulfill all the conditions of eligibility. We have read the terms and conditions stipulated for empanelment as Concurrent Auditor of the University and we also understand that the University has reserved its right to accept or reject the application without assenting any reasons.

If selected for empanelment as Concurrent Auditor of the University and offer is accepted, we will execute Service Level Agreement in the format given by the University.

Place: Patiala

Date :

**Signature of the applicant with seal**