



**JAGAT GURU NANAK DEV PUNJAB STATE OPEN UNIVERSITY
PATIALA**

(Established by Act No. 19 of 2019 of the Legislature of State of Punjab)

PSOU/Reg/1387

Dated: 21-02-22

Advertisement No. 06/2021 - Important Instructions for Candidates regarding Typing Test to be conducted for recruitment of the Post of Data Entry Operator.

1. The typing test will be conducted on 2nd March, 2022 at Government Mohindra College, Patiala (Computer Lab).
2. Punjabi and English type tests will be conducted on the computer.
3. The Candidates will have to type Punjabi in **Unicode Font Raavi**.
4. The duration of the Punjabi and English type test will be 10 minutes for each test. Time interval of 5 min will be provided between both language tests.
5. To clear the test, the candidates must have a minimum typing Speed of 30 words per minute (300 words in 10 minutes) in both Punjabi and English respectively.
6. No Candidate shall be allowed to enter into Examination Hall without ID proof (Aadhar Card/ Voter Card/Driving Licence/ Pan Card) & photograph (as uploaded on web portal).
7. Candidates are advised to ensure their eligibility for the post as per advertisement.
8. No mobiles/electronic gadgets are allowed inside the Examination Hall.
9. Candidate is suggested to follow all the instructions carefully appearing on the computer screen at the time of Typing Test.

Reporting Time	
Batch No.	Time
I	9:30 am
II	10:30 am
III	11:30 am
IV	12:30 pm
V	01:30 pm
VI	02:30 pm

[Handwritten Signature]
21/2/22
Registrar,
Jagat Guru Nanak Dev
Punjab State Open University
Patiala

C-28, Lower Mall, Patiala-147001

Website: www.psou.ac.in, Email ID: jgnd@psou.ac.in, Office M: 94630-82523