

**JAGAT GURU NANAK DEV PUNJAB STATE OPEN UNIVERSITY, PATIALA**  
STATEMENT OF PERISHABLE AND IMPERISHABLE ARTICLES

College/ Institution (Exam Centre).....

Examination.....Centre Code.....

District.....Date.....

**Note: The Performa is to be prepared in triplicate.**

A copy be sent to the Supdt. (Exams) and Asst. Registrar (Accounts) after the termination of Examination while the other one should be submitted along with the bill to Asst. Registrar (Accounts). The third copy may be retained by the superintendent for record.

*The balance of articles of Local Exam Centre must be deposited to Examination Branch, JGND PSOU, Patiala (as to be submitted to university officials)*

Sr. No.	Name of Article	Quantity	Consumption in Examination	Balance returned to University/ Institution	Received by University officials (Mention No.)
1.	Answer Books (Theory)				
2.	Answer Books (Practical)				
3.	Bag (small Size)				
4.	Bag (large Size)				
5.	Brass Stamp				
6.	Space below cancelled Stamp				
7.	COE stamp (with logo and sign)				
8.	COE stamp (with PSOU and sign)				
9.	Date Stamp				

**Certified that the entries made above are correct**

Principal/ Chief Coordinator.....

College/ Institution (Exam Centre).....

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**Received by** (for University only):

\_\_\_\_\_  
 AR/Supdt. (Exams)- *Name & sign*

\_\_\_\_\_  
 Date